



JOB OPENING

GENERAL COUNSEL OF TRUST WOMEN, a non-profit foundation and clinics offering full reproductive-rights health care including abortions in Wichita, KS, and gender-affirming care in Oklahoma City, OK.

ABOUT TRUST WOMEN

Trust Women is committed to, and advocates for, everyone's right to make their own decisions about their bodies, their lives and their families. Trust Women provides resources to act on those decisions, offering medical and surgical abortions and giving people of all genders and sexual orientations the information and services they need for their health and sexuality.

In direct response to the 2009 assassination of Dr. George Tiller, then one of the few doctors in the nation who provided late-term abortions, Trust Women was founded to navigate hostile environments to protect access to abortions and continue to provide critical health care to our communities. It has fought legislation, policies and practices that undermine reproductive justice.

ROLES AND RESPONSIBILITIES OF THE GENERAL COUNSEL

The general counsel will ensure Trust Women operates within the law, offer counsel on legal issues, including employment law, be an effective guardian of the organization and facilitate business strategies ensuring legal compliance with healthcare regulations and limiting risk exposure.

The General Counsel works under the general day-to-day administrative direction provided by the CEO. The ideal candidate will provide legal advice to the CEO and the organization's Board of Directors, working with the board to serve as legal adviser to the organization. The administrative direction provided by the CEO shall not interfere with the General Counsel's exercise of their independent legal judgment in providing legal advice and counsel to the organization. The general counsel may collaborate with board members by attending board meetings as appropriate.

The ideal candidate will be familiar with the legal accountabilities of mission-focused non-profit organizations in healthcare, including in a clinical setting. This person will possess creative problem-solving skills and the ability to assess various levels of risk and legal exposure. The ideal candidate will be comfortable using strategic judgment to help navigate tricky situations.



The work may include, but will not be limited to:

- Employment law
- Researching compliance matters and implementing compliance protocols in the healthcare arena
- Reviewing/preparing contracts, legal forms and documents
- Litigation and working with outside counsel, as appropriate
- Non-profit tax laws
- Corporate structures and real estate law
- Advocacy for public policy
- Analyzing transactions
- Managing or analyzing the cost of legal services
- Data privacy and security
- Reviewing marketing and advocacy activities for legal compliance

JOB QUALIFICATIONS

- J.D. from an accredited law school
- Broad-based legal experience and member in good standing of the Kansas bar
- At least 5 years of litigation experience, including law and motion practice and court appearances; litigation experience in employment law and reproductive rights desirable
- Experience in healthcare compliance issues desirable
- Familiarity with reproductive rights issues, the political process and how it affects reproductive healthcare laws
- A desire to support the mission-based work of Trust Women
- Ability to handle administrative and legal duties without support staff
- Excellent written, presentation and verbal communication skills
- High emotional intelligence and collaborative work processes
- Ability to collaborate with other organizations and public officials to promote organization's mission



COMPENSATION AND BENEFITS

The salary range for this position is \$130,000 - \$150,000, depending on experience and qualifications. Trust Women also offers a generous benefits package, including health insurance, paid time off and sick leave.

TRUST WOMEN'S COMMITMENT TO DIVERSITY AND INCLUSION

Trust Women is an equal-opportunity employer committed to diversity. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, gender, sexual orientation, national origin, disability status, veteran status, pregnancy and pregnancy-related conditions and any other characteristic protected by law.

Don't meet every single requirement? At Trust Women, we are dedicated to building a diverse, inclusive, and authentic workplace, so if you are excited about this role but your past experience does not align perfectly with every qualification in the job description, we encourage you to apply anyway. You may be just the right candidate for this or other roles.

Interested candidates may apply for this unique opportunity by sending a current resume and writing sample to info@itrustwomen.org. The position will remain open until filled.